

## Amherst Leisure Services Community Theater

# “Disney’s Beauty & The Beast” Important Information & Dates

Performance dates in January 2017: January 11, 12, 13, 14, 18, 19, 20, 21

- **Callbacks:** Callbacks will be held **Monday, September 18<sup>th</sup>** from **6:00 pm – 9:00 pm** at the Bangs Center in downtown Amherst. Please wear clothes in which you can move comfortably. Principal singers will be expected to sing music from the show and may be asked to take directions and/or improvise. Sheet music for callbacks can be found at our website [www.alsct.org](http://www.alsct.org).
- **Casting Notifications:** Everyone who is cast in the show will be notified by phone by **Friday, September 22<sup>rd</sup>**. If you are not cast you will NOT receive a phone call. The complete cast list will be posted on the web page on **Saturday, September 23<sup>rd</sup>** by 8:00 pm.
- **First Rehearsal: Sunday, October 1<sup>st</sup>** from **12:00 pm – 5:00 pm** at The Bangs Center. A rehearsal schedule will be distributed at this time. Registration fees must be paid to LSSE prior to or at this meeting. **Parents/guardians of cast members 18 and under are required to attend the short informational meeting from 1:00 pm – 2:00 pm.** **NOTE: New information will be reviewed at this meeting, so parents please attend even if you have had a child in a prior show.**
- **Rehearsals** are scheduled Wednesdays (6:00 pm – 9:00 pm), Fridays (6:00 pm – 9:00 pm) and Sundays (1:00 pm – 5:00 pm). Please note that the first rehearsal on **Sunday, October 1 begins at noon at the Bangs Center and will include being measured for costumes. All other rehearsals will be at the Amherst Regional Middle School unless you are notified otherwise.** Not all cast members will be called to all rehearsals, but you should remain flexible and keep all rehearsal dates open, as schedules do change.
- **January 2018 Rehearsals at Bowker Auditorium: Tentative and subject to change! Please note that rehearsals often run later than the scheduled end time.**  
*Tuesday, Jan 2 (5:30 pm - 6:00 pm) Optional Bowker Tour for new cast members.*  
Tue. Jan 2 (6:00 pm - 10:00 pm), Wed. Jan. 3 (6:00 pm - 10:00 pm), Fri. Jan. 5 (6:00 pm - 10:00 pm), Sat. Jan. 6 (1:00 pm - 8:00 pm)\*, Sun. Jan. 7 (1:00 pm - 8:00 pm)\*, Tue. Jan. 9 (5:30 pm to finish), Wed. Jan 10 (5:30 pm to finish)  
*\*includes dinner break*
- **Performances: January 11** (Thurs. evening at 7:30 pm), **12** (Fri. evening at 7:30 pm), **13** (Sat. 1:00 pm matinee), **14** (Sun. 1:00 pm matinee) **18** (Thurs. evening at 7:30 pm), **19** (Fri. evening at 7:30 pm), **20** (Sat. 1:00 pm matinee AND evening at 7:30 pm), **21** (Sun. 1:00 pm matinee) at Bowker Auditorium in Stockbridge Hall on the UMass campus. Please keep the evenings of January 14, 17, & 21 available as snow dates.
- **Attendance:** If cast, you will be expected to attend all scheduled rehearsals and to be ready to start rehearsing on time. **Only** absences approved in advance by the stage manager or sudden **serious** emergencies will be accepted as excuses for absence. Cast members are responsible for determining what they have missed in their absence. Unexcused absences may result in removal from the scene or song being rehearsed that day. Anyone with more than 2 unexcused absences may be dropped from the cast. **Absences in January will not be excused.**
- **Striking the set** occurs immediately after the last performance. Every cast member is expected to help with strike and clean up of dressing rooms and green rooms.
- The company party will be **Saturday evening, January 27<sup>th</sup>**, the weekend after the show closes.
- During set and costume construction sessions and during rehearsals there may be a photographer taking pictures for newspaper, website, or other promotional uses. If you do not wish your photograph to be used for these purposes, please notify the producer.

### OBLIGATIONS include:

- Payment of LSSE fee (\$80 Amherst resident; \$90 non-resident) is due by October 1st. The fee entitles you to 2 complimentary tickets. Cast members must contact LSSE directly by phone or in person to reserve their comp tickets. Tickets sell fast, so reserve your comps early!
- Attendance at rehearsals
- Appropriate behavior during rehearsals and performances
- **Mandatory Support Activities:** See other side.

## MANDATORY SUPPORT ACTIVITIES:

A typical ALCST production requires many hundreds of hours of labor. Much of this time is donated by the production team and non-cast volunteers in our community, but our extraordinary shows would not be possible without the work of cast members and their families. In order to coordinate our efforts and ensure a high level of support, we expect a minimum of 8 hours of donated time per cast member in November and December. The pre-show time may be spent in the costume shop or the set shop and may be performed by the cast member, a family member, or a friend. We also ask that a family member or friend provide support work during two performances in January. We believe that you will find working with ALSCT to be a fun, rewarding, and amazing experience. We can't wait to get started!

- **Pre-Show: at least 8 hours of work - per cast member** - at the Set Shop and/or Costume Shop. Please plan your time and complete a minimum of four hours prior to December. These hours can be worked by the cast member or a family member.
  - Set & Scenery – assist with building and/or painting sets. No experience or special skills are necessary. The set shop typically operates Saturdays 8-5, Sunday afternoons 12-5, and Tuesday and Thursday evenings 7-10.
  - Costuming – assist with finding, building, or altering costumes. Bring your sewing machine if you can! The costume shop operates on Sunday afternoons during rehearsals, and some work can be taken home. **On most Sundays only skilled and semi-skilled sewers will be needed at the Costume Shop. Non-skilled volunteers may be recruited on occasional Sundays. Volunteers able to lift heavy items will be needed every Sunday to help set up and break down the costume shop.**
- **During Show: work a minimum of 2 shows per cast member's family.** This requirement can be completed by a family member or friend.
  - Cast Supervision – \*required of parents of children/teens (age 18 and younger) in the cast\* – supervising children and teens in cast during dress rehearsals and performances when they're not on stage.
  - Backstage Crew and Props – working back stage during dress rehearsals and performances.
  - Wardrobe – ironing, repairs, dressing room duties during dress rehearsals and performances.
  - Make-up – helping cast members with make-up at dress rehearsals and performances.
  - Hair – helping cast members with hair at dress rehearsals and performances.
  - Ushering – collecting tickets, handing out programs, seating patrons, and selling concessions during intermission (must be 18 years old per UMass rules).
  - Telegrams – organizing telegrams for cast and crew during performances. Siblings or children of cast members age 9 and up are encouraged to participate as telegram runners.
  - Company Party – assisting with set up, decorating, and clean up.
- Baked Goods – contribution of baked goods (5 or 6 dozen items) for sale at the concession table during one performance to be assigned.
- Strike – every cast member is expected to help with striking the set & costumes and/or cleaning the lobby, classroom, hallway, and dressing rooms in Bowker after the last performance.